



# St Augustine's Catholic Primary School

*Head Teacher: Mrs J Foley*



**We love and learn together by growing  
in friendship with Jesus**

Friday 13<sup>th</sup> September 2024

Dear Parents/Guardians

## **Catering and Ordering Meals**

Thank you for all family members who have successfully ordered their child's school meal via ParentPay over the last week. We know that this is a new system and way of working and we are delighted to say that Aspens, our new Catering provider is producing some really high quality hot meals for our pupils.

Pupils taking meals are really enjoying them and are excited by the new meal offerings and there is a real buzz in our dining room at lunch times. We are looking forward to our first promotional lunch, next Thursday and also what our Theme Day meals will look like in the future.

We have provided lots of flexibility since the start of term for children requiring a hot meal. However, this has proven to be a challenge for our kitchen staff as they do not have definitive numbers of children to cook for and has led to there being insufficient food at the end of the lunch service. This has resulted in children having to wait for fresh pasta to be cooked. It is not something we wish to happen again.

As you are aware, all meals now need to be **pre-ordered and paid for via ParentPay**, prior to your child taking a meal. This helps Aspens to reduce food waste and ensure the right amount of food is available each day. For example, if there are only 25 chicken curry meals paid/ordered for online, then this will be the quantity of curry that is made by the kitchen staff. For a child who has not pre-ordered and paid online, this hot dinner option is not available to them.

From Monday 16<sup>th</sup> September, if you have not pre-ordered your child's meals on ParentPay, they will only be offered plain pasta. This has been explained to Years 1-6 during assembly this afternoon. Once a meal from the kitchen has been given, the full cost of £2.70 will be backed dated on ParentPay – we are awaiting instructions from ParentPay on this aspect, so any back dated charges are not showing at present.

### **Next steps:**

- **Allergen forms** (a paper copy is going home today with your child), must be completed and returned no later than Monday 16<sup>th</sup> September 2024. This is to ensure Aspens can safely manage allergies in our school. If there is a requirement, Aspens will meet separately with parents of children, should a specific meal plan need to be put in place.
- If you have **outstanding debt** on ParentPay, you will need to clear this debt before you can pre-order your child's meals.
- Log onto [ParentPay](#) over the weekend and **order your child's meal**, even if your child is in Reception, Year 1, Year 2 or eligible for Free School Meals (FSM). No charge will be applied, but you must complete the process so that the order is received by the kitchen staff.
- Log onto [ParentPay](#) over the weekend and **order your child's meal**, including making a payment, otherwise your meal order will not be registered with the kitchen staff.



**Our Lady and All Saints**  
Catholic Multi Academy Company  
Strong in Faith

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The menu for next week is **WEEK 3** (as indicated below), however, as there is a Promotional lunch day on Thursday, there is a different option to what is listed. This is also below for ease of reference. A reminder that all of this information is available on the [school's website](#).

**FOOD FESTIVAL**  
by Aspens

# LUNCHTIME

TRADITIONAL  
Week 3

Autumn Winter  
2024-25:  
19/

**MONDAY**

**TUESDAY**

**WEDNESDAY**

**THURSDAY**

**FRIDAY**

**THE MAIN EVENT**

American Style Mac Cheese

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Sausage Casserole and Mash

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Roast Chicken, Stuffing, Roast Potatoes and Gravy

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Meatballs in Tomato Sauce with Rice

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Golden Fish Fingers and Chips

**MEAT-FREE MAGIC**  
veggie dish

Veggie Wholegrain Pasta Bolognese

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Vegetable Pot Pie and Mash

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Carrot and Stuffing Pastry Plait

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Mild Veggie Bean Chilli Loaded Wedges with Cheese

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Vegetable Fingers and Chips

**RAINBOW ALLEY**  
Vegetables over potatoes

Carrots

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Roast Root Veggies

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Peas and Sweetcorn

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Broccoli

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Baked Beans

**BIG TOPPING**  
fish cakes

Beans, Cheese or Tuna Mayo

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Beans, Cheese or Tuna Mayo

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Beans, Cheese or Tuna Mayo

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Beans, Cheese or Tuna Mayo

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Beans, Cheese or Tuna Mayo

**DESSERT TROLLEY**

Marble Cake

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Apple, Cinnamon Raisin Flapjacks

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Orange and Mango Jelly

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Banana Bread Muffins

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Gingerbread Cookies

DAILY SALAD BOWL,  
FRESHLY BAKED BREAD,  
YOGURT'S AND  
CUT FRUIT!

AVAILABLE DAILY

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**PASTA TWIRLER**

AVAILABLE EVERY DAY

**Topped Pasta**  
Hot Pasta topped with  
Homemade Tomato Sauce &  
Cheese





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Thursday's menu, replacing the standard WEEK 3 Thursday option.



Unfortunately, if you have not pre-ordered your child's meal, but you do not wish for them to have plain pasta, we are not in a position to accept orders at the school office nor are we able to make phone calls out to request for a packed lunch to be brought into school. This is an extremely time consuming exercise and we do not have capacity for this additional workload. Thank you for your understanding with this.

Once again, we thank you for your ongoing support and we hope that by speaking to the children and issuing further guidance, that all children will be happy with their pre-ordered hot school dinners next week.

Yours sincerely

Mrs Foley  
Head Teacher



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